

# Infringement Notice



This notice is issued in respect of an alleged breach of rules at an event which is being conducted under the International Sporting Code of the Federation Internationale de l'Automobile (FIA), the National Competition Rules (NCR) of Motorsport Australia, the relevant category sporting and technical regulations as approved by Motorsport Australia, the Supplementary Regulations and any Further Regulations, or any instructions or Bulletins issued at the event.

## Offence

It is alleged that: **COMPETITOR/DRIVER'S NAME**

**MOTORSPORT AUSTRALIA  
LICENCE NO.**

**STATE**

**CAR NUMBER**

**CATEGORY**

**IN (SESSION)**

**AT (VENUE NAME)**

**TIME**

**DATE**

— —

Committed the following offence by breach of the Rule below (separate Infringement Notice required for each alleged offence)

**RULE**

**OFFENCE**

## Penalty

Issued by: **OFFICIAL'S NAME**

**OFFICIAL'S TITLE**

on behalf of the stewards.

**PENALTY:**  
TICK RELEVANT  
BOX(ES)

REPRIMAND

FINE: \$

LOSS OF:

Championship/Series points from the relevant Championship/Series

SUSPENDED FINE: \$

with: \$

suspended until:

— —

date

*Providing there is no further breach of the rule listed above within this time period*

TIME PENALTY OF

seconds to be added to the competitor's time for

session(s)

DISQUALIFICATION  
FROM

session(s)/  
event(s)

OTHER:

## Declaration

### I DO NOT ADMIT TO THE BREACH OF RULES AS DESCRIBED ABOVE

This Infringement Notice is now recognised as a Charge Sheet. A Stewards Hearing will be convened, where you will have the opportunity to state your case in person, call witnesses and present evidence supporting your case. The Clerk of the Course may appoint a Prosecutor on his behalf. You will be advised of a place and time for the matter to be heard. **Note: A Stewards Hearing may vary the penalty above if a breach of rules is established.**

### I ADMIT TO THE BREACH OF RULES AS DESCRIBED ABOVE AND WISH TO GIVE FURTHER SUBMISSION ON PENALTY AT A STEWARDS HEARING

**Note: Sanctioned Minimum Penalties imposed by Regulations are binding on the Stewards**

A Stewards Hearing will be convened for you to attend, where you will have the opportunity to give your submission on penalty along with any mitigating reasons. The Clerk of the Course may appoint a Prosecutor on his behalf to present a submission on penalty. You will be advised of a place and time for the matter to be heard.

### I ADMIT TO THE BREACH OF RULES AS DESCRIBED ABOVE AND ACCEPT THE PENALTY

and

**I ACKNOWLEDGE THAT MY RIGHTS TO THE NCR PART XIII – APPEALS HAVE BEEN WAIVED IN THIS MATTER**

### SIGNATURE

COMPETITOR/DRIVER/  
AUTHORISED TEAM  
REPRESENTATIVE

SIGN HERE

**TIME**

**NAME**

**DATE**

— —

## MOTORSPORT AUSTRALIA STEWARDS USE ONLY

We the Stewards, find the Competitor/driver in Breach of the Rules by their own admission, and impose the above Penalty.

**CHAIR OF STEWARDS**

**STEWARDS**

**STEWARDS**

**TIME**

SIGN HERE

SIGN HERE

SIGN HERE

**DATE**

— —

## Infringement Notice Process

### PURPOSE

The purpose of the Motorsport Australia Infringement Notice (Notice) is to assist in the timely application of penalties where a Competitor/Driver accepts that they have been in breach of the Rules (NCR 185(iii)).

The penalty detailed on the Notice is issued under the authority of the Stewards.

The Competitor/Driver has three options once served with the Notice:

- a. admission to the breach of the Rules and accepting the penalty which also requires acknowledgement of waiving right of appeal in the matter; or
- b. not admitting to the alleged breach of the Rules which shall result in a Stewards Hearing into the matter; or
- c. admission to the breach of the Rules but not accepting the penalty which shall result in a Stewards Hearing being conducted to hear submissions of penalty and impose a penalty.

### PROCESS

The Notice is completed by an official of the event approved by the Clerk of the Course as per the following process:

1. The Clerk of the Course, or his representative, or an official appointed to a Championship/Series by Motorsport Australia determines that an alleged breach of the Rules has occurred and that a penalty should be applied.
2. A proposed penalty is determined by either:
  - a. applying a penalty as prescribed by the NCR, Standing Regulations, Sporting Regulations, Supplementary or Further Regulations; or
  - b. consulting with the Stewards where no specific penalty is prescribed or a penalty greater than a minimum prescribed penalty is proposed.
3. Complete the Notice.

**Note:** The Stewards must be made aware of the details of the Notice before it is presented to the Competitor/Driver.

4. Advise the Competitor/Driver of the alleged breach of the Rules and the proposed penalty.
5. Advise the Competitor/Driver that they have three options:
  - a. admission to the breach of the Rules and accepting the penalty which also requires acknowledgement of waiving right of appeal in the matter; or
  - b. not admitting to the alleged breach of the Rules which shall result in a Stewards Hearing into the matter; or
  - c. admission to the breach of the Rules but not accepting the penalty which shall result in a Stewards Hearing being conducted to hear submissions of penalty and impose a penalty.
6. Where the Competitor/Driver does not admit to the breach of the Rules, have them tick the box in the appropriate section of the Notice, sign, date and time the Notice and advise them that the Notice is now recognised as a Motorsport Australia Charge Sheet and a Stewards Hearing will be convened. Also advise them that the Stewards have the authority to vary the penalty detailed on the Notice if a breach of the Rules is established.
7. Where the Competitor/Driver admits to the breach of the Rules but does not accept the penalty, have them tick the box in the appropriate section of the Notice and sign, date, and time the Notice. Advise them that a Stewards Hearing shall be conducted to hear submissions of penalty from the Competitor/Driver and the representative of the Clerk of the Course which shall result in a penalty being imposed.

**Note:** As the Competitor/Driver has already admitted to the breach of the Rules the Stewards Hearing shall only consider imposition of penalty in regard to this matter.

8. Where the Competitor/Driver admits to the breach of the Rules and accepts the penalty, have them tick both boxes in the appropriate section of the Notice and sign, date and time the Notice.

**Note:** The tick box waiving right of appeal in this matter must be ticked before proceeding. If the Competitor/Driver will not waive their right of appeal in the matter the Notice shall become a Charge Sheet and a Stewards Hearing shall be conducted.

When the Notice has been signed and both boxes ticked by the Competitor/Driver take it to the Stewards and have them sign off to apply the penalty. If the penalty is a fine, have the Stewards complete a Motorsport Australia Fine Notice.

Copy the Notice, return the original to the Stewards and deliver copies to the Competitor/Driver and other interested parties as appropriate (e.g. Clerk of the Course, Secretary of the Event, Chief Timekeeper). If the penalty is a fine, deliver a copy of the Motorsport Australia Fine Notice to the Competitor/Driver with their copy of the Notice.

## Payment

### Paying by (please tick appropriate box)

Cash (ONLY if paying in person at a Motorsport Australia Office)

CARD NUMBER

EXPIRY

/

CVV

Cheque/Money Order (made payable to "Motorsport Australia")

CARD TYPE

VISA

MASTERCARD

Credit Card (please complete details)

NAME ON CARD

SIGNED

SIGN HERE