



## AUSTRALIAN OFFICIALS COMMISSION

### MEETING SUMMARY 8/2019 SUMMARY OF AOC TELECONFERENCE HELD 9 SEPTEMBER 2019

*This Summary is an edited highlight package of the Minutes  
Enquiries are to be directed to the Commission Executive Officer  
Issued: 16 September 2019*

This Summary Issued by the Commission Executive Officer to:		
CAMS Board Chair	State SCDOs	General Manager Motor Sport
State Council Chairs	AOC Commissioners	
Relevant State Panel Chairs	CEO	

#### Commissioners

Trevor Neumann	TN	QLD	2017-2019 Chair	Lynn Rattray	LR	TAS	2019-2021
Rob Thiry	RT	SA	2018-2020 Deputy Chair	Tracey Rowley	TR	WA	2017-2019
Ewan Cole	EC	VIC	2018-2020	Mark Thompson	MT	VIC	2017-2019
Janelle Orrock	JO	SA	2019-2021	Noel Tippett	NT	VIC	2019-2020
Paul Overell	PO	QLD	2019-2021				

#### Board Member Portfolio Holder

Laurence Svenson

#### Administration

Curtis Deboy	CAMS Division Manager - Sporting
Ainslie Gardner	Executive Officer – CAMS Officials Coordinator

## BUSINESS ARISING FROM THE MINUTES

### Minute 0514: OFFICIALS APPAREL POLICY

This Policy is still being finalised and has been passed onto the Administration for check by CAMS Legal.

### Minute 0515: COMMUNICATIONS WITH STATE OFFICIATING PANELS (SOP)

This matter has now been completed with the issue of the following:

#### STATE OFFICIATING PANEL – FUNCTIONS AND RESPONSIBILITIES

*State Officiating Panels (SOPs) report to the State Council who therefore have the overriding responsibility as to what the SOP functions and responsibilities are. However, as best as is known the SOPs are operating without any document listing their specific functions and responsibilities. This document is designed to provide guidance and direction for the SOPs in line with the objectives of the AOC and National Officiating Program.*

- To support and follow the CAMS National Officiating Program
- To liaise between officials, officials' groups and promoters in appropriate circumstances.
- To assist CAMS administration, when engaged, to identify appropriate Category Course Presenters and assist with the delivery of their training.
- To assist CAMS administration, when engaged, to identify appropriate Event Assessors and assist with effective assessment of officials' upgrades.
- To attend to any requests from the State executive, State Council and the Australian Officials Commission in relation to officiating.
- To advise the State Executive and State Council on matters concerning officiating
- To support the AOC in its strategic goals.
- To refer matters to the AOC for input or review.
- To work in conjunction with the Administration Officer and/or the Sport and Club Development Officer in identifying and facilitating training.
- To encourage and promote the use of the CAMS honours and awards
- To encourage, recommend, and use the Fabulous Officials awards.

*To aid in this, it is recommended that SOPs allocate some, or all, of the following roles to members of the panel:*



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- New official contact
- Event Assessor mentor
- A representative from as many disciplines as possible.

### Minute 0517: CURRENTLY ACTIVE OFFICIALS LICENCE TYPES – REMOVAL OF DORMANT LICENCE TYPES

An AOC Working Group continues to review the current Officials Licence types with a view to remove dormant licence types, and to simplify the CAMS officials licensing system.

### Minute 0519: BREAKS AND LENGTH OF DAYS FOR OFFICIALS

Drafting a Guideline for promoters to provide breaks and length of days for officials, for submission to the Board for its consideration, continues to be work in progress.

### Minute 0520: CRITICAL INCIDENT TRAINING

The Commission discussed the production of a refresher course to be undertaken by Clerks of the Course, Event Secretaries and Stewards upon renewal of their appropriate licences (each four years). The matter will be taken up by the AOC with the CAMS Motor Sport Training and Operations Executive (David Mori).

### Minute 0522: RECOGNITION OF PRIOR LEARNING AND EXPERIENCE (RPL/E)

In reviewing the RPL/E system the suggestion of producing a video presentation on addressing the RPL/E v Event Assessment (EA) process was discussed at length and then recommended for the CAMS Management to consider. It was thought this would be a more appropriate way to advise officials on the process and reduce the inconsistencies of applications which, if not submitted correctly, take considerable time to process by the Administration and the AOC, which is the final approval body.

The Commission also considered introducing a Check List for applicants to clarify if their application for RPL/E is appropriate and whether the correct course is an Event Assessment.

### Minute 0524: APPEAL PROCESS ON APPLICATION FOR LICENCE UPGRADES

It was previously noted by the Commissioners that there is not an appeal process for those who have been unsuccessful in their upgrading application and determined that such a process needs to be developed, and this issue continues to be work in progress.

### Minute 0525: AWARDS NOMINATIONS

The Commission noted that there has been insufficient promotion of the period for nominating officials for the annual CAMS awards (20 August to 7 October) and sought to have the Administration put this closing date for applications back by two weeks to 21 October and for CAMS to carry out a promotion advising of the awards nominations through social media.

Details of the Awards Nominations are on the CAMS website.

### Minute 0526: INAPPROPRIATE COMMENTS TO OFFICIALS

It came to the notice of the AOC of a situation of an inappropriate comment by an official to another and whilst the issue has been handled by the event management the Commission determined that the issue be brought to the attention of the CAMS Integrity Officer for recording.

The Commission also determined that whilst the CAMS Member Protection Policy covers this type of incident officials need to be reminded that inappropriate comments are not acceptable within the sport, and will seek the Administration to take action by preparing briefing notes on the issue which will be issued to officials with event information and be part of event briefings.

### NEXT MEETING/S

Teleconferences are conducted on Mondays, commencing at 1900 hours Melbourne time:

14 October
11 November