



AUSTRALIAN OFFICIALS COMMISSION

MEETING SUMMARY 4/2019 SUMMARY OF AOC TELECONFERENCE HELD 29 APRIL 2019

*This Summary is an edited highlight package of the Minutes
Enquiries are to be directed to the Commission Executive Officer
Issued: May 10th 2019*

This Summary Issued by the Commission Executive Officer to:		
CAMS Board Chair	State SCDOs	General Manager Motor Sport
State Council Chairs	AOC Commissioners	
Relevant State Panel Chairs	CEO	

Commissioners

Trevor Neumann	TN	QLD	2017-2019 Chair	Lynn Rattray	LR	TAS	2019-2021
Rob Thiry	RT	SA	2018-2020 Deputy Chair	Tracey Rowley	TR	WA	2017-2019
Ewan Cole	EC	VIC	2018-2020	Mark Thompson	MT	VIC	2017-2019
Janelle Orrock	JO	SA	2019-2021	Noel Tippett	NT	VIC	2019-2020
Paul Overell	PO	QLD	2019-2021				

Board Member Portfolio Holder

Laurence Svenson

Administration

Curtis Deboy	CAMS Division Manager - Sporting
Ainslie Gardner	Executive Officer – CAMS Officials Coordinator

BUSINESS ARISING FROM THE MINUTES

Minute 0464: REVIEW OF EVENT ASSESSMENT PROCESS

This issue continues to be work in progress and will be discussed in detail at the May Face to Face Meeting.

Minute 0465: OFFICIALS APPAREL POLICY

The Commission is looking into the flammability of officials shirts (100% polyester, mixture of cotton/polyester, 100% cotton) due to ongoing concerns of the ease of melting of polyester-based shirts which results in the melted material sticking to the skin.

Minute 0466: COMMUNICATIONS WITH STATE OFFICIATING PANELS (SOP)

A document outlining proposed SOP functions and responsibilities was examined by the Commissioners and will be further studied by the CAMS Administration and then issued to the SOPs for comment.

Minute 0468: CURRENTLY ACTIVE OFFICIALS LICENCE TYPES – REMOVAL OF DORMANT LICENCE TYPES

Due to the large number of licence types that have evolved over the years (in excess of 70) the Commission has appointed a Working Group to start looking at the licence types and noting what may be considered as relevant and not relevant with view to reviewing the overall system.

Minute 0469: FIA VOLUNTEER DAY

The FIA Volunteer Day will be at the end of May, in line with the Monaco Grand Prix (26 May), and it coincides with Volunteering Australia's National Volunteer Week (20-26 May). It was suggested at the meeting that something needs to be put together to keep the 'spotlight' on motor sport officials in social media for the week leading up to something bigger over the weekend. A number of suggestions on activities were put to the meeting and the AOC Executive Officer will take these up with CAMS Media.



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Minute 0472: CRITICAL INCIDENT TRAINING

The Commissioners discussed updating the CAMS requirements pertinent to management of critical incidents at motor sport events and noted that numerous event management teams are not fully aware of the policies and procedures for handling of Critical Incident/s should they arise and that this lack of understanding is not restricted to so-called "lower level" events.

Noted also was the fact that two issues are associated with a critical incident:

1. Over-reaction to an incident can cause unnecessary delays to an event, impacting on competitors and event officials.
2. Under-reaction can lead to criticism of officials actions taken (or not taken) and potential poor publicity.

CAMS issues critical incident documents with the event permit but recipients tend not to refer to them until an incident occurs, not deliberately but they are often overlooked in the 'mountain' of paperwork that is processed for an event.

Commissioners discussed a proposal that there is a need to have a formal training session specifically on the issue of critical incidents and that a Powerpoint Presentation be delivered, in a maximum of three hours (a half-day or a night presentation), as a separate training module for Clerks of Course, Event Secretaries and Stewards at ALL levels of events, so that these officials know what to do and to get them to understand and follow a procedure that needs to be precise as a coronial inquest could be involved.

Commissioners appreciated the importance of this issue and agreed to the suggestion of the proposal to be developed further and discussed at length at the May Face to Face Meeting.

ISSUES THE COMMISSION IS WORKING ON

The Commission continues to work on the following:

- the development of the 2019-2021 AOC Strategic Plan
- Breaks and Length of Days for Officials
- Reporting Misconduct/Member Protection Information Officer (MPIO)

OTHER

The Commission welcomes the return of David Mori to CAMS. David is joining the Sporting Division as Motor Sport Training and Operations Executive commencing 6 May. David will be responsible for developing and delivering training programs for the Vietnam Grand Prix, along with event operations, managing the Appointed Officials coaching program, and will work with Ainslie to further develop our officials training capabilities

NEXT MEETING/S

Teleconferences are conducted on Mondays, commencing at 1900 hours Melbourne time:

19 May*	3 June	12 August	14 October
	8 July	9 September	11 November

* Sunday – Face to Face Meeting