



AUSTRALIAN OFFICIALS COMMISSION

MEETING SUMMARY 2/2019 SUMMARY OF AOC TELECONFERENCE HELD 11 FEBRUARY 2019

*This Summary is an edited highlight package of the Minutes
Enquiries are to be directed to the Commission Executive Officer*

This Summary Issued by the Commission Executive Officer to:		
CAMS Board Chair	State SCDOs	General Manager Motor Sport
State Council Chairs	AOC Commissioners	
Relevant State Panel Chairs	CEO	

Commissioners

Trevor Neumann	TN	QLD	2017-2019 Chair	Lynn Rattray	LR	TAS	2019-2021
Rob Thiry	RT	SA	2018-2020 Deputy Chair	Tracey Rowley	TR	WA	2017-2019
Ewan Cole	EC	VIC	2018-2020	Mark Thompson	MT	VIC	2017-2019
Janelle Orrock	JO	SA	2019-2021	Noel Tippett	NT	VIC	2019-2020
Paul Overell	PO	QLD	2019-2021				

Board Member Portfolio Holder

Laurence Svenson

Administration

Curtis Deboy		CAMS Division Manager - Sporting
Ainslie Gardiner	EO	Executive Officer – CAMS Officials Coordinator

Legend: WIP = Work In Progress

BUSINESS ARISING FROM THE MINUTES

Minute 0435: REVIEW OF EVENT ASSESSMENT PROCESS

This issue continues to be work in progress with five actions to be taken by the EO

- further discussion take place on an Event Assessment (EA) not being endorsed until a Team Assessment is carried out with an EA recognised Team Member – consider the procedure of this process being carried out;
- establish written Guidelines and who and how an EA endorsement can be removed;
- examine past (say 50) Bronze Assessment Forms to establish if there is a problem with the standard of assessing;
- discuss with Member Services a procedure for identifying who has not carried out an EA and how the endorsement on the licence (issued every four years) will be removed;
- approach nominated EA presenters to review current EA course.

Minute 0436: SECTOR MARSHALS / STAGE COMMANDERS ACCREDITATION (BRONZE LEVEL)

Commissioners discussed plans for a teleconference to come up with a final paper for the next AOC meeting.

Minute 0437: OFFICIALS APPAREL POLICY

The Commission determined flammable tests are to be carried out on polyester shirts and result/s to be reported to AOC.

Minute 0438: RPL/E APPLICATIONS

EO advised that the RPL/E forms with new checklist have been issued for Commissioners final comment.

Minute 0439: COMMUNICATIONS WITH STATE OFFICIATING PANELS (SOP)

This issue is WIP.

Minute 0441: AGE OF JUNIOR OFFICIALS IN OFF ROAD

A Paper is being put together by the CAMS Administration for submission to the CAMS Board.

Minute 0444: NEW OFFICIALS – GUIDING THEM TO A ROLE

This issue is work in progress and awaiting on the arrival of the new CAMS website.



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Minute 0446: BREAKS AND LENGTH OF DAYS FOR OFFICIALS

An updated situation document covering the Objective of Discussion of this Issue, a Preamble, List of Discussion Papers Issued and a Summary.

Also issued was a three page 'Volunteer Welfare Management Guidelines' covering four factors that affect the physical welfare of volunteers:

- hydration;
- exposure to weather;
- food requirements;
- fatigue and rest breaks.

Commissioners are to study the Guidelines document as it is necessary to understand just what is to be presented to the Board Safety Committee.

Minute 0448: CATO

A Discussion Paper to remove the CAMS requirement that CATO personnel cannot undertake other duties at an event once their CATO duties have been completed.

Recognising the challenges experienced by many organisers in obtaining volunteer Licensed Officials to efficiently conduct events it was proposed that the current practice of not permitting CATO personnel to undertake other tasks once they have completed their CATO duties be relaxed to all these officials to contribute further to the conduct of the event.

In discussion the following arose:

- usually the bigger the event the more time is required to carry out the CATO role; for example in Rally with officials starting later in the day (eg: on controls);
- some disciplines (eg: Supercars) do not want a duplication of duties;
- a CATO should not be rushed through their specific role to meet the deadline of another task;
- where a CATO can combine another role with that of a CATO (ie: after the CATO role is finished) there does not seem any reason which the other role cannot be carried out.

The issue is still under discussion by the Commissioners.

ISSUES THE COMMISSION IS WORKING ON

The Commission continues to work on the following and many will be finalised at the October 2018 Face to Face Meeting:

- Reporting Misconduct/Member Protection Information Officer (MPIO) – February Minute 0440
- Current Active Officials Licence Types – February Minute 0442
- FIA Volunteer Day – February Minute 0443
- Officials Checklist For Event Organisers To Issue – February Minute 0445
- Critical Incident Training – February Minute 0447

NEXT MEETING/S

Teleconferences are conducted on Mondays, commencing at 1900 hours Melbourne time:

	13 May	8 July	9 September	11 November
8 April	10 June	12 August	14 October	