



AUSTRALIAN OFFICIALS COMMISSION

MEETING SUMMARY 1/2019 SUMMARY OF AOC FACE TO FACE MEETING HELD 14 JANUARY 2019

*This Summary is an edited highlight package of the Minutes
Enquiries are to be directed to the Commission Executive Officer*

This Summary Issued by the Commission Executive Officer to:		
CAMS Board Chair	State SCDOs	General Manager Motor Sport
State Council Chairs	AOC Commissioners	
Relevant State Panel Chairs	CEO	

Commissioners

Trevor Neumann	TN	QLD	2017-2019 Chair	Lynn Rattray	LR	TAS	2019-2021
Rob Thiry	RT	SA	2018-2020 Deputy Chair	Tracey Rowley	TR	WA	2017-2019
Ewan Cole	VIC	EC	2018-2020	Mark Thompson	MT	VIC	2017-2019
Janelle Orrock	SA	JC	2019-2021	Noel Tippett	NT	VIC	2019-2021
Paul Overell	PO	QLD	2019-2021				

Board Member Portfolio Holder

Laurence Svenson

Administration

Curtis Deboy	CAMS Division Manager - Sporting
Ainslie Gardner	Executive Officer – CAMS Officials Coordinator

APPOINTMENT OF NEW COMMISSIONERS

- Janelle Orrock, Paul Overell and Lynn Rattray were appointed to the AOC for 2019 to 2021 and Noel Tippett was reappointed for the same period.
- Elaine Nikiforoff and Murray Slana did not renominate for a further term on the Commission.

BUSINESS ARISING FROM THE MINUTES

Minute 0419: REVIEW OF EVENT ASSESSMENT PROCESS

The Commission is continuing with the Review (refer to website at 6/2018 Summary after the October 2018 Face to Face Meeting).

Minute 0424: COMMUNICATIONS WITH STATE OFFICIATING PANELS (SOP)

A draft document containing proposed SOP Functions (Roles) and Responsibilities (to be adopted in conjunction with the CAMS Board's SOP Standing Orders) was presented to the meeting and discussed by the Commissioners. A number of changes were adopted and a further draft is to be finalised and issued to SOP, with a copy of the Standing Orders, for comment. The document will be finalised at a later AOC meeting.

Minute 0426: AGE OF JUNIOR OFFICIALS IN OFF ROAD

The Commission was advised that this issue is being reviewed by the CAMS Administration while it carries out a review of the role of Junior Officials within the sport.

Minute 0429: NEW OFFICIALS – GUIDING THEM TO A ROLE

The Commission continues to review the issue of how to treat new officials from when completing their Introduction Module to participating in an event (refer to website at 6/2018 Summary after the October Face to Face Meeting).

Minute 0431: BREAKS AND LENGTH OF DAYS FOR OFFICIALS

This issue was first raised with the Commission at its Meeting of 20 August 2015 and after discussion at subsequent successive meetings it was referred to the CAMS Board Risk and Safety Committee following the 14 January 2017 meeting. The issue has now been referred back to the AOC for further details prior to presentation to the CAMS Board.

Minute 0433: RALLY AND OFF ROAD ESSENTIAL OFFICIALS LICENCE REQUIREMENTS – SECRETARY OF THE MEETING

The Commission considered reducing the officials licence requirement for a Meeting Secretary for Rally and Off Road events. Currently, the minimum licence requirement for the Secretary of the Meeting, up to and including State level events, for Rally and Off Road events is Bronze Administration and discussion was held on making the requirement a General Officials Licence.



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Taking into consideration that:

- there are risks associated with these events due to risk planning and substantial paperwork that are not present at Race or Speed Events (which only requires a General Officials Licence);
- both disciplines plan their events well in advance – usually by the end of the previous year;
- the Bronze Administration can be obtained through the website so there is no time roadblock for Secretaries to upgrade to the Bronze Administration level.

Following extended discussion the Commissioners determined that the AOC does **not** support the proposed change of level of licensing.

Minute 0434: AUSTRALIAN GRAND PRIX AND RALLY AUSTRALIA SUPPORT STEWARDS DEVELOPMENT

A Paper was presented to the Commission to support opportunities for up and coming young stewards to gain invaluable experience and development at an International level event. It explained that the Australian Grand Prix and Rally Australia events provide a chance for Australian stewards to gain experience at a high-profile international event and they should be used as a development opportunity for younger and promising stewards to assist in succession planning of our senior officials. The Paper proposed that CAMS adopt a Development Stewards program at these events, and manage the selection of participants; and that

The Paper sought that:

1. The AOC Support the following process for selection of the 2019 Australian Grand Prix Support Stewards:
 - CAMS appoint one Senior Steward as the Chief of the Support. Their role is to act as the mentor for two young up and coming Stewards at the event;
 - A nomination criteria be developed;
 - CAMS writes to all State Steward Panels inviting them to nominate their younger and promising Stewards to attend the Grand Prix;
 - CAMS selects the best two candidates and cover their travel costs to attend the event.
2. The AOC Support the following process for selection of the 2019 Rally Australia National Stewards:
 - CAMS appoint one Senior Steward. Their role is to act as the mentor for two young up and coming Stewards at the event;
 - A nomination criteria be developed;
 - CAMS writes to all State Steward Panels inviting them to nominate their younger and promising Stewards to attend Rally Australia;
 - CAMS selects the best two candidates and cover their travel costs to attend the event.

Following extensive discussion on the Paper the Commissioners approved of the adoption of the recommendations outlined in the Paper.

ISSUES THE COMMISSION IS WORKING ON

The Commission continues to work on the following and many will be finalised at the October 2018 Face to Face Meeting:

- Updating Face to Face Courses – October 18 Minute 9 Item 7 (Scrutiny, Club Chief, Fire & Rescue, Stewards)
- Length of Days for Officials – October 18 Minute 8.1
- Sector Marshals Accreditation – October 18 Minute 0385
- Officials Apparel Policy – October 18 Minute 0386
- Reporting Misconduct/Member Protection Information Officer (MPIO) – October 18 Minute 0390
- Current Active Officials Licence Types – October 18 Minute 0392

NEXT MEETING/S

Teleconferences are conducted on Mondays, commencing at 1700 hours Melbourne time:

11 February

Further dates are to be advised.