



AUSTRALIAN OFFICIALS COMMISSION

MEETING SUMMARY 4/2018 SUMMARY OF AOC TELECONFERENCE HELD 25 JUNE 2018

*This Summary is an edited highlight package of the Minutes
Enquiries are to be directed to the Commission Executive Officer
Issued: 18 July 2018*

This Summary Issued by the Commission Executive Officer to:		
CAMS Board Chair	State SCDOs	General Manager Motor Sport
State Council Chairs	AOC Commissioners	
Relevant State Panel Chairs	CEO	

Commissioners

Bob Piper	2018-2020 Chair	Tracey Rowley	2018-2019
Rob Thiry	2018-2020 Deputy Chair	Murray Slana	2018
Ewan Cole	2018-2020	Noel Tippett	2018
Trevor Neumann	2018-2019	Mark Thompson	2018-2019
Elaine Nikiforoff	2018		

Board Member Portfolio Holder

Laurence Svenson

Administration

Ainslie Gardner Executive Officer – CAMS Officials Coordinator

BUSINESS ARISING FROM THE MINUTES

Minute 0359: LICENCE RENEWALS

The Commission has finalised its review of LICENCE RENEWALS

1. Official's Licence Maintenance Conditions

General Official Licence	By application
Club chief Licence	Officiating participation as a Club Chief Official within the last 4 years
Bronze Licence	By application
Silver Licence	Officiate in the relevant licence category during the last 4 years in a: <ul style="list-style-type: none"> Chief/Deputy Chief position at a National Level or above. Senior Position/Team Leader at a State Level or above. Participation Record to be signed by supervising official.
Gold Licence	Officiate in the relevant licence category during the last 4 years in a: <ul style="list-style-type: none"> Chief/Deputy Chief position at an International/Restricted International event. Senior position at a National level or higher event. Participation Record to be signed by supervising official.
Other (Specialist)	Officiate in the relevant licence category in the last 4 years. Participation record to be kept by official
Exceptions	<ul style="list-style-type: none"> Due to circumstances there can be instances for 'exceptions to the appointments/up-grades process' these are to be treated on a case by case basis by CAMS Motorsport Administration Manager and CAMS Officials Coordinator who will seek advice from the AOC.

Definitions:

Senior Position:

A Senior Position is defined as a position of responsibility directly below the Chief/Deputy Chief that has a significant role in the running of the event. Examples are Stage Commander, Sector Marshal.



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Team Leader position: A Team Leader is an official with the qualifications, experience and skills to lead a team of 2 or more other officials. Roles could include, Service Park manager, Chief Paddock Marshal, Pit Lane Chief, Scrutiny line chief or similar, Recovery team leader etc.

2. Official's Licence Upgrade Requirements

Licence Upgrade	Training/Assessment requirements
General Official	<ul style="list-style-type: none"> • Complete on-line application. • Complete Introductory Module (on line or face to face)
General Official to Club Chief	<ul style="list-style-type: none"> • Minimum participation in at least two CAMS authorised motor sport events in appropriate roles • Club Chief category Module • Event Assessment for Event Command • Event Assessment for Steward
General to Bronze Official	<ul style="list-style-type: none"> • Minimum 6 days experience over a two-year period at CAMS authorised motor sport events in appropriate role/s. • Bronze Category Module. • Event Assessment.
Bronze to Silver Official	<ul style="list-style-type: none"> • Minimum participation in six CAMS authorised motor sport events in appropriate role/s. • Silver Generic Module. • Event Assessment.
Silver to Gold Official	<ul style="list-style-type: none"> • Minimum participation in six CAMS authorised motor sport events in appropriate role/s. • Event Assessment. • Copy of relevant experience. • Reference from two Senior CAMS officials independent of the Assessor.
Exceptions	<ul style="list-style-type: none"> • Due to circumstances there can be instances for 'exceptions to the appointments/up-grades process' these are to be treated on a case by case basis by CAMS Motorsport Administration Manager and CAMS Officials Coordinator who will seek advice from the AOC.

Minute 0365: CURRENTLY ACTIVE OFFICIALS LICENCE TYPES

The Commission has determined, at its October 2018 Face to Face Meeting, to commence reviewing officials licence types. Currently, there are some 70 types and grading of licences.

Minute 0368: OFFICIALS CODE OF CONDUCT

The Officials Code of Conduct is being reviewed by the Commission and will be finalised at its August meeting and then submitted to the Board for approval. The Code covers:

- Part 1) Code of Conduct – Member Protection Policy.
- Part 2) Motor Sport Officials Code of Ethics.
- Part 3) Code of Conduct.

Minute 0342: AUTO TEST OFFICIALS

Changes to the Motorkhana Code were ratified by the Commission between meetings:

- Insert "Australian Motorkhana" into **18.2**;
- Amend **18.3** to the National Motorkhana Code.

(changes are in red and underlined)

18.2 TEST OFFICIALS:

In Australian Championship events, for each test there shall be at least one principal timekeeper (two when manual timing is being used), and two back-up timekeepers. These officials may also act as starters, recorder and Judges of Fact for that test. Their duties shall include being conversant with the Code particularly those regulations dealing with the method of timing (Regulation 15) and with penalties (Regulation 17). They shall also be conversant with NCR 176 (Duties of Timekeepers), items (i), (iv), (v), (vi) and (vii), and with NCR 181 (Duties of Judges), items (i), (ii), (iv), (v) and (vii).



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18.3 OBSERVERS:

(c) For Club and Multi-Club motorkhanas, the Clerk of the Course is an Essential Official. In addition, an Assistant Clerk of the Course may be appointed to a Club or Multi-Club motorkhana. If the Clerk of Course intends to compete, a Deputy Clerk of Course must be appointed. Either the Clerk of the Course or the Deputy Clerk of the Course must of necessity always be on duty and during such time the acting Clerk of the Course must be clearly and readily identifiable.

(e) Any matter arising from the meeting which requires action by the Stewards shall be referred to a stewards' hearing which shall be organised by CAMS and which shall have the standing of a hearing by Stewards of the Meeting. At a National Championship Motorkhana, Essential Officials shall be appointed in full accord with NCR 162.

These changes are effective immediately.

ISSUES THE COMMISSION IS WORKING ON

The Commission continues to work on:

- Length of Days for Officials – July Minute 8.1
- Review of Event Assessment Process – July Minute 0352
- Sector Marshals Accreditation – July Minute 0353
- Officials Apparel Policy – July Minute 0355
- Officials Sign-on at Meetings / Events – July Minute 0357
- Updating of RPL/E Application Forms – July Minute 0358
- Communications Between AOC And State Officiating Panels (SOP) – July Minute 0360
- Reporting Misconduct/Member Protection Information Officer (MPIO) – July Minute 0362
- Age of Junior Officials in Off Road – July Minute 0363

NEXT MEETING/S

Teleconferences on Mondays starting at 1900 hours Melbourne time

Aug 6
Sep 3

A Face to Face meeting is listed for Saturday 14 October 2018.