



Event and Venue Plan

Motorsport Australia
Return to Race
COVID-19

V3



Return to Race Event and Venue Plan

The Return to Race Event and Venue Plan is to ensure that COVID-19 protocols and the Return to Race Event Organiser Matrix are adhered to for all events being held under the authority of a Motorsport Australia Organising Permit.

These protocols must be read in conjunction with the National Competition Rules (NCR) of Motorsport Australia and the regulations applicable to each Motorsport Discipline.

Event Organiser are asked to consider each requirement of the Return to Race Event Organiser Matrix and complete the details relevant to their event and the venue.

This Event and Venue Plan must be submitted to Motorsport Australia with the Event Permit application, or otherwise prior to the issuing of a Motorsport Australia permit. Submit via email to permits@motorsport.org.au

Return to Race

Event and Venue Plan



Details

NAME OF EVENT

EVENT VENUE

EVENT DATE

—

—

PERMIT NUMBER

Event Criteria

EVENT ELEMENT	REQUIREMENT BRIEF	PLANNING EVIDENCE AND COMMENTS
Government requirements Re: public gatherings	Organisers adhere to relevant State and Territory Government requirements	
Specific Government Restrictions	Ensure that any specific Government restrictions such as border closures or travel limits are managed	
Monitoring	Create a register of all event attendees Encourage all to download COVIDSafe App	
Maximum event capacity	Maximum venue numbers for competitors, competitor team members, officials and other venue staff/ persons	
Hygiene Practices and Information	Correct hygiene measures to be adopted	
Documentation and licence checking	Avoid in-person licence check	
Driver and Officials briefings	Avoid gatherings of drivers or officials (or team personnel)	
Scrutineering / Parc Ferme	Refer to the Return to Race Scrutiny of Vehicles and Apparel document for requirements	
Equipment deployment	Hygiene protocols to be adopted	

EVENT ELEMENT	REQUIREMENT BRIEF	PLANNING EVIDENCE AND COMMENTS
Paddock, marshalling areas	Personnel required Social distancing measures to be implemented	
Judicial, protests and Stewards hearings	Avoid in-person Stewards hearings at events, held by teleconference or video conference if necessary Use of Electronic documents	
Post event documentation	Submitted electronically where possible Register of all attendees to be collated/retained by organiser and submitted to Motorsport Australia	
Fire, Medical and Recovery Teams (including MIV etc.)	Operational vehicles to be staffed only by a minimal number of personnel. Teams to wear PPE	
Track Marshals / Stage Teams	Minimum number of marshals / stage teams as per Motorsport Australia guidelines	
Competitors	Rally/Off-Road – refer to Motorsport Australia directly for any updated conditions for Driver/ Co-Driver/Navigator Passenger Rides – subject to approval Passengers in competition as per Autotest and Speed event regulations only where the passenger is from the same household as the driver. Other passengers subject to approval from Motorsport Australia.	
Competition Team personnel	Absolute minimum Team personnel to attend per competition vehicle	
Results	Communicated digitally	
Podium ceremonies	Podium ceremonies only with consideration of State or Territory restrictions	
Spectators	Spectators only where applicable with respect to State or Territory restrictions	
Media Centre and media attendance at event	To be minimised	

Venue Criteria

VENUE ELEMENT	REQUIREMENT BRIEF	PLANNING EVIDENCE AND COMMENTS
Venue operations	Venue operators agree to adhere to Return to Race requirements	
Venue/areas entry and exit points	Consideration given to entry and exit points of venues/areas to avoid mass gatherings and unapproved attendance	
Venue facilities plan (as necessary)	Responsibility for venue facilities i.e. cleaning toilet etc.	
Command centre (indoors) including Race Control, Rally HQ	Venue facilities, maximum personnel numbers in rooms, social distance plan etc	
Paddock/Service/Refuel	Demonstrate how such space will be managed including garage/service allocations	
Social Distancing	Demonstrate that all operational areas (indoor or outdoor) are set up to comply with social distancing measures e.g. 1.5m apart or 4m ² area	
Medical Centre / Facilities / Isolation Facility	Medical centre configuration/staffing OR Medical Facilities in place at event (St.Johns/First Aid etc) Isolation plan – in case of COVID-19 case at event	
Food and catering	To be minimised	
Venue / Event support contractors	Essential only Ensure agreements in place for compliance with all requirements	