

The Assessment must be conducted at a State or higher level event by an appropriately EA endorsed Silver or above grade Official in the relevant category or by Team Assessment methodology.

### Details

**CANDIDATE'S NAME**

**ASSESSOR/S' NAME**

**NAME OF EVENT**

**EVENT LEVEL** STATE NATIONAL INTERNATIONAL

**EVENT DATE** — — **POSITION HELD**

**POSITION STATUS** DEPUTY TEAM LEADER CHIEF

### Assessment

LEARNING OUTCOMES AND PERFORMANCE CRITERIA	EVIDENCE AND COMMENTS	COMPETENT?
<b>Demonstrate team management in a motorsport environment</b> <ul style="list-style-type: none"> <li>Utilised a range of communication techniques</li> <li>Delegated activities to team members</li> <li>Held team briefings</li> <li>Provided feedback to team members</li> <li>Dealt with conflict situations using established Motorsport Australia protocols</li> <li>Demonstrated empathy and effective listening skills</li> <li>Dealt with all non-officials in a professional and courteous manner acting swiftly and with due diligence</li> <li>Dealt with all stakeholders in a professional and courteous manner acting swiftly and with due diligence</li> <li>Employed a professional attitude and approach to all stakeholders</li> </ul>		<p>COMPETENT</p> <p>NOT YET COMPETENT</p>
<b>Apply Regulations and NCRs</b> <ul style="list-style-type: none"> <li>Utilised Motorsport Australia Manual/Supplementary Regulations/ Standing Regulations/Sporting Regulations where applicable</li> <li>Completed relevant forms/paperwork</li> </ul>		<p>COMPETENT</p> <p>NOT YET COMPETENT</p>
<b>Identify judicial process potentially flowing from motorsports events</b> <ul style="list-style-type: none"> <li>Managed judicial procedures effectively, or</li> <li>Demonstrated a knowledge of any potential involvement in the judicial process that is relevant to the candidates role</li> </ul>		<p>COMPETENT</p> <p>NOT YET COMPETENT</p>
<b>Undertake a TRA</b> <ul style="list-style-type: none"> <li>Carried out location inspection</li> <li>Completed paperwork</li> <li>Addressed issues as identified</li> <li>Consulted others as necessary</li> </ul>		<p>COMPETENT</p> <p>NOT YET COMPETENT</p>
<b>Apply Motorsport Australia Safety 1st requirements</b> <ul style="list-style-type: none"> <li>Ensured OHS principles are applied</li> <li>Assessed and took appropriate steps to ensure safety of all stakeholders for whom he/she is responsible</li> </ul>		<p>COMPETENT</p> <p>NOT YET COMPETENT</p>

**THE OFFICIAL HAS BEEN FOUND:**  
(Assessor tick appropriate box)

COMPETENT

NOT YET COMPETENT

**Details**

**ASSESSOR'S DETAILS**

Name		Member Number	
Signature	<b>SIGN HERE</b>	Assessment Role/s	EA Endorsed
Date	— —		Subject Matter Expert

**TEAM ASSESSMENT DETAILS**

Name		Member Number	
Signature	<b>SIGN HERE</b>	Assessment Role/s	EA Endorsed
Date	— —		Subject Matter Expert

**CANDIDATE DETAILS**

Name		Member Number	
Signature	<b>SIGN HERE</b>	Event Date	— —

**Silver Upgrades**

**TRAINING MODULE**

**DATE** — —

**EVENT ASSESSMENT FORM INCLUDED?**

**COPY OF PARTICIPATION RECORD INCLUDED?**

**PLEASE RETURN FORM TO:**  
Motorsport Australia  
PO Box 172 Canterbury LPO, VIC 3126

**OR EMAIL TO:**  
memberservices@motorsport.org.au